

Storylines Dame Kāterina Te Heikōkō Mataira Award

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ENTRY FORM

This form must be completed in full and must accompany your manuscript.
Please also read and complete the checklist.

Full name: _____

Address: _____

Contact details:

Daytime telephone () _____

Fax () _____

Mobile: () _____

Email _____

Have you entered in previous years? (circle one) No / Yes

Year _____

How did you hear about the Storylines Dame Kāterina Te Heikōkō Mataira Award?

- Storylines website (www.storylines.org.nz).
- Writers' group
- Conference / seminar
- Previous entrant
- Friend
- Other (please specify) _____

Entry requirements:

Please supply:

- ONLINE: The manuscript, emailed to childlitnz@storylines.org.nz **AND**
- HARD COPIES: FOUR printed copies to the address below.
- Manuscripts should be 12pt Times Roman font. They may be single-spaced and printed on both sides of paper.
- The entrant's name **should not** be on any part of the manuscript.
- Manuscripts length should be as outlined for the genre in which the manuscript is written:
 - no longer than 1000 words for a picture book
 - approximately 25,000 to 45,000 words for a junior fiction book
 - no longer than 75,000 words for a young adult titleThe word length should be noted on title page.

All submissions will be treated in confidence and remain the intellectual property of the author.

Fees:

\$17.50 per title for Storylines members.

\$35.00 per title for non-members.

Entry fee is being paid by:

- Cheque (enclosed). Cheques to be made out to: Storylines Children's Literature Charitable Trust.
- Internet banking on (date) _____



Online entry payments (internet banking) are payable to the Storylines Trust account:

ASB a/c 12 3067 0187408-03

On the banking page: Provide particulars: Your Name; Reference: DKTHM Award

Entries must be postmarked in New Zealand no later than 31 October and sent to:

**Tina Collins
Storylines Awards Administrator
c/- Kumeu Library
296 Main Rd, Huapai
Auckland 0810**

Declaration:

I have read and understood the following eligibility criteria:

- I am normally resident in New Zealand and a New Zealand Citizen by birth, naturalisation, or immigration, or have held a Permanent Residence Permit in New Zealand for a period of at least TWO years at the closing date for submissions
 - *New Zealand Citizens or Permanent residents as defined here but who are living overseas temporarily are eligible if their absence is for less than ONE year at the closing date for submissions.
- I have not applied for or received any financial assistance towards this project.
- This manuscript is an original piece of work and has not appeared, nor is anywhere in the process of publication, in any format, i.e.:
 - has not been published (either by self-publishing or an independent publishing house) in either print or digital format
 - has not been published either for trade (books sold through normal retail or online bookstores) or for educational purposes (such as, but not limited to, school readers)
- I understand that the judges' decision is final and no correspondence will be entered into.

I have read and understood the above Declaration and general entry information.

Signed _____ **Date** _____

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Checklist (Retain for own records)

- I have read and understood the eligibility criteria.
- I have not applied for or received any financial assistance towards this project.
- I have emailed to Storylines a pdf of my manuscript.
- I have sent by post four copies of the manuscript, with a self-addressed pre-paid envelope for return, if required.
- This manuscript is not being considered for publication by any other publisher, company or organisation, either in book format or for online self-publishing.
- This manuscript is an original piece of work, i.e. my own work, written originally in te reo Māori by me, and has not been published in any format previously, i.e. in hard copy or digitally online.
- I have specified on the title page the genre in which the manuscript is written (picture book, junior fiction, young adult fiction, non-fiction)
- Word length is noted on the title page, and is appropriate to the genre.
- My name is **not** on any part of my manuscript.

My package contains:

- the correctly completed entry form.
- FOUR copies of the manuscript without my name on any page.
- Entry fee** (\$17.50 for Storylines members or \$35 for non-members) per manuscript. (Paid by internet banking or cheque enclosed.)
- pre-paid and self-addressed packaging for return of my manuscript if required
- email address for confirmation that the manuscript has been received.

Date posted: _____ **Tracking number:** _____

I understand that:

- once a manuscript has been submitted and the winner announced no correspondence will be entered into
- I cannot request any alternation to my manuscript after it is submitted
- the winner will be notified by phone and a media release will be made after the presentation of the award at the annual Margaret Mahy Day in March
- the winner will be need to provide a photograph and short biography for media publicity and the Storylines website.

Signed: _____ **Name:** _____